



Academy Plaza Hotel
10-14 Findlater Place
off Upper O'Connell St
Dublin 1
D01 X2X0



GUEST DIRECTORY

Welcome to Academy Plaza Hotel

IN THE HEART OF DUBLIN CITY CENTRE

Our prime objective is to offer quality service during your stay and ensure you are provided with exceptional care and attention.

You are invited to avail of our in-house services. Our team of friendly and professional staff are committed to making your stay as comfortable and pleasant as possible.

Céad míle Fáilte.

Peter Collins
General Manager
Academy Plaza Hotel



FOOD & BEVERAGE SERVICES

COFFEE DOCK

Located in the bar and services a variety of treats and freshly brewed teas & coffees. Open seven days a week from 10:00

PLAZA BAR & GRILL

Located across from Reception, have a drink of your choice from our extensive range of beers, wines and spirits or why not dine from our Bar & Grill Menu for lunch and evening meals.

OPENING HOURS

PLAZA BAR

Monday to Thursday	12:30 - 23:30
Friday & Saturday	12:30 - 00:30
Sunday	12:30 - 23:30

RESTAURANT

Lunch Service	
Monday to Friday	12:00 - 14:30

Dinner Service	
Sunday to Thursday	17:00 - 21:00
Friday & Saturday	17:00 - 21:30

ROOM SERVICE

Breakfast	07:30 - 10:00
Room service open during restaurant operating hours	

SNACKS

Snacks are available in our bar from 10:00 - 22:00

OSCARS RESTAURANT

Available daily for Breakfast Service.

Full Irish Breakfast and Continental Breakfast available. If not included in your rate you can avail of upgrading for breakfast and sample some of our Irish Specialties.

OPENING HOURS

BUFFET BREAKFAST

Monday to Saturday	07:00 - 10:00
Sunday	07:30 - 11:00
Bank Holidays	07:00 - 10:00

VENDING MACHINE

Should you require and refreshment of small snack items you can avail by purchasing these from our vending machine on the ground floor.

GUEST SERVICES

ACCOMMODATION SERVICES



Each room is serviced each day. Should you require additional items please contact reception

(E.G. extra pillows, blankets, towels, face cloths, toiletries etc.) Dial: "0"

Bath robes and face cloths are all available on request complimentary. Accommodation services are available between 08:00 - 16:00 Daily.

If you wont be requiring accommodation service thought out your stay please place the DO NOT DISTURB sign on the door.

AIR CONDITIONING UNITS

Each room is individually air conditioned for heating and cooling. Choose the required setting, Sunshine  (Heat), Snowflake  (Cool). or Propellor (Fan) followed by the required temperature. The Auto setting will regulate the room by heating or cooling until required temperature is reached.

INTERNET ACCESS:Wi Fi

Internet access is available as follows:Wireless, free of charge using your own WiFi enabled device such as a Laptop or PDA.

Please choose Academy Plaza Hotel as your wi fi provider a web page will pop up for you to accept. Also the courtesy computer available beside reception is free of charge. Printing available at a cost of €1.00 up to 4 Sheets of paper.

RECEPTION & CONCIERGE HOURS

Reception is staffed 24hrs with a reception team available from 07:00 - 23:00 and Night Manager between 23:00 and 07:00. Concierge information available from reception. Foreign Currency may be exchanged at reception desk

DIALING INSTRUCTIONS

Room to Room Calls Dial 2 and Room No.For an outside line dial 9, Credit facilities must be arranged to access an outside line.

Useful Numbers: "0" Reception/Porter/Accommodation

"3400" Bar & Restaurant (Breakfast 7-10 Mon to Sat, 7:30-11 Sun)

(Lunch 12:00 to 14:30 Mon to Fri)

(Dinner 5pm to 9pm Mon to Thur & Sun, 5pm to 9:30pm Fri to Sat)

CHARGING/ALWAYS ON ELECTRICAL OUTLET

Please leave your spare keycard in the energy saving slot at the entrance to ensure uninterrupted power supply for e.g. charging electrical items while in your room

Coffee & Tea

Complimentary Tea and Coffee making facility is located in the drawer labeled Tea & Coffee. Extra supplies available just dial "0".

GYM

Located in lower ground floor and is accessible from 6am to 11pm. Keys for the gym are available at reception when a medical form has been completed. For any further information please dialing "0" for reception.

SAFE (In room Safe)

Enter a code up to 6 digits of your choice followed by # key to lock the safe. Repeat same number to unlock.

PARKING

To facilitate our customers we have made a arrangement with the nearby Car Parks. Q-Park: Located on Marlborough Street opposite the Hotel Open 24 Hours

Rates: To avail of a discount rate please validate your ticket at reception. Discount can not be applied to any other offers or on contactless

There is a hight restriction of 1.90m

LAUNDRY & DRY CLEANING

A laundry and dry cleaning is available Monday to Saturday, Please note full details for laundry are provide in the guest information folder.

The laundry bag provide is for a bag wash, which cost €10.00 per 5 pounds. This is a regular wash. Everything you place in the bag will be wash together

CHARGING/ALWAYS ON ELECTRICAL OUTLET

Please leave your spare keycard in the energy saving slot at the entrance to ensure uninterrupted power supply for e.g. charging electrical items while in your room

CHECK OUT TIME

Checkout time is 11am. Late checkouts can be arranged in advance by contacting reception TEL: '0' Fees apply.

VISITORS

Only registered guests are permitted to enter the guest bedroom area.

GUEST SERVICES

CREDIT FACILITIES

We accept all major credit cards i.e. American Express, Diners Club, Visa, Master Card & UnionPay. To enable you to charge any hotel services (e.g. Telephone, Drinks, Dinner, etc.) to your bill, guests are required to pre-arrange credit facilities at Reception. This can be done with a cash deposit or credit card authorisation.

EMERGENCY FIRE PROCEDURES

A copy of the hotel's Fire Plan and Evacuation Procedures is displayed on the back of your bedroom door. Please make yourself familiar with this document.

EMERGENCY MEDICAL INSTRUCTIONS

Should you require medical assistance please contact reception on Tel: "0" where necessary arrangements can be made.

LUGGAGE ASSISTANCE AND STORAGE

Luggage assistance is available 24 hours. Dial "0" for information at any time. Storage available after check out for up to 8 Hours and also on early before check in. Please note we can't facilitate overnight store of luggage

MEETING ROOMS, BANQUETS, CONFERENCES

Should our guests wish to hold meetings and events they can get in contact with our sales teams through reception. AV Equipment will be hired for you on request.

MORNING CALL / ALARM CLOCK

Your wake-up can be arranged via reception. Dial "0"

LOCAL NEWSPAPERS

Complimentary Newspapers are available daily at reception.

Vending Machine

The vending machine is located on the ground floor. Items available: Snacks, Beverages, Adaptors, Umbrellas
You will also find an Ice Machine in lower ground floor.



LOCAL ATTRACTIONS

Guinness Storehouse

Located in the heart of the St James's Gate Brewery, which has been home to the black stuff since 1759, this massive seven-storey building, a former Guinness® fermentation plant, has been remodelled into the shape of a giant pint of Guinness®. A visit will teach you everything you ever wanted to know about this world famous beer. The highlight for many visitors is the Gravity Bar® where they receive a complimentary pint of Guinness® and a chance to relax and enjoy the breathtaking 360-degree views across Dublin City.

Dublin Zoo

See many rare and exotic animals living and roaming in a wide variety of natural habitats. Wander through the African Savannah and gaze at the giraffes, zebras, scimitar oryx and ostrich, then head to the Kaziranga Forest to see the magnificent herd of Asian elephants that call this beautiful place home. Dublin Zoo, located in the Phoenix Park in the heart of Dublin City, allows you to discover amazing animals that include tigers, hippos, bats, rare monkeys, gorillas, chimpanzees, red pandas and reptiles, to name but a few!

Phoenix Park

This park is the largest urban enclosed park in Europe, and is more than twice the size of New York's Central Park. As with all outdoor pursuits in Ireland, the rain can often stop play. But on a good day, this park is a real treat. The park is also home to the residence for the President of Ireland, Áras an Uachtaráin, as well as Dublin's zoo.

Kilmainham Gaol

This museum is a must for history buffs. Kilmainham Gaol tells part of the story of Irish history. The leaders of the 1916 Easter Rising were executed here while several Irish nationalist leaders were imprisoned here over the years. Although this is located about a 15-minute bus ride from the city center, you can make a day of it by visiting the nearby Irish Museum of Modern Art.

The National Gallery of Ireland

Today the collection includes over 2,500 paintings and some 10,000 other works in different media including watercolours, drawings, prints and sculpture. Every major European School of painting is extensively represented. It also houses a renowned collection of Irish paintings. The gallery's highlights include works by Vermeer, Caravaggio, Picasso, Van Gogh and Monet.

National Botanic Gardens

The Gardens, 19.5 hectares on the south bank of the Tolka River, contain many attractive features like an arboretum, sensory garden, rock garden and burren area, large pond, extensive herbaceous borders, and an annual display of decorative plants including a rare example of Victorian carpet bedding.

Trinity College & The Book of Kells

Of course, this is best known for the Book of Kells, but it's worth a visit just to see the "Long Room," where the book is held. This room was actually the inspiration for a room called the Jedi Archives in "Star Wars Episode II: Attack of the Clones." The college, which was founded by England's Queen Elizabeth in 1592, is literally stuffed with history and a tour is a great way to spend an afternoon. The campus makes for great people-watching in the summer when students gather outside the Pavilion Bar (known as "The Pav") to take in a game of cricket.



LOCAL ATTRACTIONS



Farmleigh House

Built in the late 18th century, Farmleigh was purchased by Edward Cecil Guinness, a great-grandson of Arthur Guinness, in 1873. The house contains many beautiful features including the Main House area (a fine example of Georgian-Victorian architecture), the Sunken Garden, the Walled Garden, the famous Clock Tower and the Lake and The Benjamin Iveagh Library. The library holds some of the finest examples of Irish bookbinding from the 18th, 19th and 20th centuries. The collection was donated to Marsh's Library by the Guinness family.



St. Patrick's Cathedral

Built between 1220 and 1260, the Cathedral is one of the few buildings left from the medieval city of Dublin. Today, St Patrick's is the National Cathedral for the Church of Ireland and still the largest cathedral in Ireland. Visitors can learn about the building's fascinating history, including its most famous Dean (head) Jonathan Swift, who is one of around 700 burials on site.

National Museum of Ireland - Archaeology

Walk into the National Museum of Ireland on Kildare Street and be magically transported back in time. Take time at The Treasury and see examples of Celtic and Medieval art, such as the famous Ardagh Chalice, the Tara Brooch and the Derrynaflan Hoard. Gaze in wonder at the finest collection of prehistoric gold artefacts in Europe, which is to be found in Or - Ireland's Gold. Ramble through prehistoric Ireland and experience life at the same time of the Vikings in Viking Age Ireland.



Grafton Street

No trip to Dublin is complete without a visit to Dublin's Premier shopping strip. From small boutiques to large department stores. Grafton street is a haven for all those retail addicts.



Croke Park

This is the headquarters of the main sporting body in Ireland, the Gaelic Athletic Association (GAA), who are in charge of hurling and Gaelic football. As well as being the spiritual home of Irish cultural nationalism, it is also the fourth-largest sports stadium in Europe. Tickets for games toward the end of season (around August) can be hard to come by, but there are usually plenty of tickets for the games at the start of the season, around May. It is also well worth coming here to visit the GAA museum and for a tour of the stadium.

Leinster House

This is the home of the Irish parliament and it's a truly magnificent building, full of history. Admission is free, but tours have to be arranged in advance. Visitors from outside Ireland should contact their embassies or honorary consular representative, who will then contact the events desk at Leinster House.



Dublin Castle

Dublin Castle was formerly the centre of British rule in Ireland. The best thing to visit here today is undoubtedly the Chester Beatty Library, which has some of the finest collections of Eastern art in the world. Alfred Chester Beatty, an American mining magnate, was a major collector of Eastern art. He moved his collection to Ireland in 1950. Admission is free – so a visit here is an absolute must. Dublin Castle also contains a police museum.



Laundry Information

We provide a laundry bag for your convenience to take home your used or soiled clothing.

This laundry bag may also be used to avail a 3rd party laundry service wash. This is available from Monday to Saturday with daily collection, before 8am and return after 4pm (Excluding Holiday periods).

This service wash costs €10 for 5 pounds in weight, overloaded bags will be split. All items are washed together and clothing will not be separated. Please use separate bags if you need items split into separate washes e.g. to avoid colour runs or other. Separate Ironing & Dry Cleaning Service available at additional costs. Full price list available at reception.

Room number must be completed on the front of the laundry bag and dropped down to reception before 8:00 am to have the same day return.

The hotel cannot take responsibility for shrinkage, loss of colour, buttons, zips etc. We cannot be responsible for valuables left in clothing. Whilst every care is taken all items are laundered at your own risk.

Please contact reception if you have specific requirements.

Please remember/Check list:

- Check pockets for coins/items
- Items are washed together
- Use separate bags to avoid runs
- This is a third party service
- Ironing service offered separately
- Maximum 5 pounds per bag
- Overloaded bags split and may cost extra
- Please note special instructions on the front of the laundry bag
- Room number on laundry bag

This Gym is for registered guests only.

THIS FACILITY IS NOT SUPERVISED

- Use facilities and equipment at your own risk.
- Please use equipment carefully.
- Never lean on any of the equipment.
- Keep hands and fingers away from moving parts.
- Always consult a physician before beginning any form of exercise or using exercise equipment.
- All gym users are responsible for his or her own physical limitations.
- No food or drinks (Except Water).
- Please warm up and cool down correctly during your work out.
- Hydrate accordingly.
- No Smoking.
- No Children under 16 allowed use the gym.
- All gym users must wear proper attire. No boots, street shoes, sandals or bare feet. Correct exercise trainers must be worn.
- Report any damaged equipment to management immediately and DO NOT USE IT.
- Please leave all equipment as you would expect to find it and wipe down all machines after use.
- Always be courteous and respectful to others.
- In event of emergency please call reception. Dial "0".

All gym users must complete an Informed consent form for using the Gym Facility.



Academy Plaza Hotel Guest Informed Consent for using Gym Facility

I _____ (Print Name) declare that I wish to use an unsupervised gym / fitness suite located on the ground floor offered by Academy Plaza Hotel.

Gym Use:

- o I am aware that as with all types of exercise, there is an inherent risk of heart attack, light-headedness, fainting, cramps, muscles or joint injury etc.
- o I acknowledge that my choice to use the equipment within this location brings with it the assumption by me of those risks, and I understand that I am free to withdraw or modify my activity levels at anytime.

Have you ever been advised by any medical Doctor not to exercise or to limit the nature of exercise taken?

If yes, please give details _____

If no, please continue and complete the form.

I understand that the Hotel accept no responsibility in whatsoever for any injuries or death during or after participation and confirm that I have read, understood and agree to the comments in its entirety of this informed consent agreement.

I agree to be bound by the conditions of the Hotel & Gym Rules.

Room Number: _____

Signed: _____

Date: _____